

I M P O R T A N T

PLEASE NOTE THE FOLLOWING CONDITIONS OF BOOKING FOR THE HEALTH AND SAFETY OF YOUR GROUP

DORMITORY OR CHALET accommodation is provided for the children with leaders rooms adjacent. The members of each group are responsible for keeping their own dormitory tidy during their stay. Toilets and wash rooms are cleaned daily by the centre staff but it would be appreciated if group leaders would see that the children endeavour to keep such places tidy by putting litter in the bins provided.

Keys will be provided to staff for all accommodation for their group.

FIRE DRILL to be practised as soon as possible after arrival for children staying in upstairs dormitories

All activities should be supervised by a responsible adult leader. The swimming pool is kept locked at all times and the key given only to a qualified member of staff

No noisy outdoor activities after 10.00 p.m. or before 7.00 a.m. please.

GAMES: Some games equipment is available for loan.

DAMAGES AND INSURANCE : Gaveston Hall is insured for public liability for up to £5,000,000.00. This does not cover damages to property or equipment caused by guests or their personal belongings. We recommend that you have separate travel insurance for your trip to cover this eventuality. **A Cash deposit** is required toward any possible damage which will be refunded on departure subject to any loss or damage. Payment for any extras must be settled before leaving the centre. Please note fireworks are not allowed on site and dogs only allowed with Prior consent.

SECURITY: A member of Gaveston staff will be on duty at all times to assist with any aspect of the health and safety of your group **A FIRST AID BOX IS AVAILABLE AND A DOCTOR ON CALL IF REQUIRED..** **No unauthorised visitors are allowed on site without prior permission.**

Please observe the **COUNTRY CODE** at all times and study the map of the grounds to avoid trespass. **(PLEASE RESPECT ALL OUT OF BOUND SIGNS)**

Please ensure that all litter is put in the bins provided (as litter can kill wildlife)

ARRIVAL time is after 12.00 p.m. (Please check with the centre if you wish to arrive earlier)

DEPARTURE Rooms to be vacated by 10.am on day of departure.

Before confirming a booking we strongly recommend a pre-visit by a member of staff to cover all aspects of health and safety for your party and for us to assist with a timetable for your trip.

Above all we trust you will have a happy stay and ask you to remember that we are here to assist you in every possible way.